



Webber Road Elementary Parent Council Minutes

November 4th, 2025 – 6:00pm

PAC Elected Executives

President: Keira Smith

Vice President: Courtney Low

Treasurer: Susan McDougall

COPAC rep: Kayle Ringland

Secretary: Charlotte Betz

Attendance: Keira Smith, Courtney Low, Kayle Ringland, Charlotte Betz, Amanda Weber, Sarah Kingsnorth, Tanya McDonell, Kaitlyn Vanbevern, Melissa Storgaard

1. Welcome

Keira, president, welcomed all those present. Meeting called order 6:04pm

2. Reports

2.1 Principal's Report

- Parking & Traffic Changes
 - Exit ramp closed until spring; buses will use the parking lot for drop-off and pick-up.
 - Parent drop-off loop is closed; alternative routes discussed (use the road, walk to the school, or park then walk).
 - Guard will remain at the top of the lot; possible reassignment of guard duties during the closure.
 - A new traffic-flow map needs to be created and emailed to parents.
- Facility & Playground Updates
 - Request to lower the swings has been sent to the district and construction company; awaiting a response.
 - A new school building with eight classrooms and bathrooms is planned, allowing for additional student capacity.
 - Pacific Top Team Jujitsu has asked to hold a free self-defense assembly.

2.2 President's Report

- Awaiting update from West Coast Seeds fundraiser.
- Trunk or Treat was praised; a costume drive for the next year was proposed.
- Purdys fundraiser previously raised about \$400; consideration to repeat it.
- Kernels popcorn bags possible fundraiser cost \$1.35-\$1.45 each, suggested retail \$2.50; inventory and waste concerns were raised, with a possible use for a movie night.
- Poinsettia drive discussed; vendor pricing unknown, potential collaboration with Local Nursery.
- Book drive and possible donations to school library; volunteer coordination required.

2.3 Treasurer's Report

- Gaming account to \$7315.13; main account at \$14,665.71
- Field trip funding: voted to allocate up to \$25 per student (based on 225 students) check is written and will be submitted.

2.4 Hot Lunch Report

- Hot lunch is running, with steady participation
- Hot dog Lunch was a success
- White spot to donate 36 meals

3. New Business

3.1 Winter Carnival

- Winter Carnival is set for Dec 4, 5-7 pm, featuring a cakewalk, raffle, silent auction, hot-dog concession, and face painting.
- Local business' will be contacted to inquire about possible donations.
- Raffle tickets will be \$2 each (or three for \$5); printed tickets, cellophane bags, and number tags are needed.
- Classrooms will help create baskets, will have themes such as movie night, game night, arts & crafts, spa, and lottery/gift cards
- Food budget for the carnival set at approximately \$400, estimating 200 hot dogs, 100 chips, and 100 juice boxes. With a \$75 discretionary budget for supplies.
- A pre-order option for meals on the Munch or Lunch platform was explored.
- Decorations planned: paper snowflakes, festive napkins, signage
- Basket-planning meeting scheduled for Dec 3

3.2 Miscellaneous

- Wolf pack shirts discussed; potential ordering or vendor contact needed.
- A shared OneDrive folder will be created for documents, task lists, and budget tracking.

5. Date and time of next meeting

- Next meeting: January 13th 6pm in Library (Also on zoom)

6. Meeting Adjourned 7:43pm

Secretary

