



Webber Road Elementary Parent Council Minutes

October 7th, 2025 – 6:00pm

PAC Elected Executives

President: Keira Smith

Vice President: Courtney Low

Treasurer: Susan McDougall

COPAC rep: Kayle Ringland

Secretary: Charlotte Betz

Attendance: Keira Smith, Courtney Low, Susan McDougall, Kayle Ringland, Charlotte Betz, Amanda Weber, Sarah Kingsnorth, Tanya McDonell, Emma Toth, Kaitlyn Vanbevern

1. Welcome

Keira, president, welcomed all those present. Meeting called order 6:11pm

2. Reports

2.1 Principal's Report

- Held Truth and Reconciliation assembly and walk, first big assembly for all students, including kindergarteners, who were respectful and engaged.
- Mark Cruz visited with his unique double-handled guitar, engaging students and leading a singalong.
- Upcoming events include the Terry Fox Run, anticipated playground opening (hopefully after Thanksgiving), and ice skating.
- Reminders: no school this Friday (implementation day) and October 24th.
- Positive ongoing student socialization, with new friendships forming as classes change.

2.2 President's Report

- Awaiting update from West Coast Seeds fundraiser.
- Courtney secured trunk-or-treat candy donations (Superstore and Save on Donated)
- Community and business support appreciated, including ongoing coordination for candy and other event needs.

2.3 Treasurer's Report

- Received gaming fund (\$4,000), bringing the gaming account to \$8,373.34; main account at \$11,879.05.
- Field trip funding: voted to allocate up to \$25 per student (based on 225 students) for field trips from the gaming grant. Total \$5625 being allocated to the field trip fund
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2.4 CoPAC Report

- Discussion of recent fire marshal requirements: blank hallways, restrictions on items near ceilings, new marshal's stricter interpretations.

- Alberta education staff strike noted, affecting all levels of school operations (not local but relevant).
- Announcement of a PAC Treasurer 101 training on Zoom for interested volunteers.

2.5 Hot Lunch Report

- Hot lunch is running, with steady participation
- Significant donations coming in for hot lunch; proposal to use these funds to provide lunches (especially Hot Dog Day)
- Milk prices increased; Save-On Foods manager agreed to supply milk at a discounted rate
- Hot lunch program remains cashless through Munch-A-Lunch platform to simplify administration.

3. New Business

3.1 Thank you cards and sponsor recognition to go in the newsletter and on Facebook for business donors.

3.2 Confirm field trip funding disbursement process.

3.3 Execute email process for hot lunch inclusivity and coordinate anonymous lunch support.

3.4 Seeking new CoPAC rep

4. Continued Business

4.1 Trunk or Treat

- Sufficient cars registered for Trunk or Treat
- Safety: parking lot and bus loop to be blocked off, cars in place by 5:30pm for a 6:00pm start. Volunteers to keep watch
- Clean-up: minimal waste expected; participants will take their own materials home.
- Costume guidelines: more flexible after school than during school hours, but no issues seen last year with spookier costumes.
- Email Trunk or Treat logistics and expectations to participants prior to event.
- Participants will be expected to provide their own candy and donated candy will be provided as replenishment is needed

5. Date and time of next meeting

- Next meeting: November 4th 6pm in Library (Also on zoom)

6. Meeting Adjourned 6:53pm

Secretary

