Webber Road Elementary Parent Council Minutes

October 20th, 2026

PAC Elected Executives

President: Emma T. **Vice President: N/A**

Treasurer: Amanda W. **Secretary: Charlotte B.** **Hot Lunch: Sarah K.**

Attendance: Charlotte B, Emma T, Amanda W, Tanya M, Sarah K, Shane S, Adrian Zuyderduyn (Principle),

President called meeting to order: 6:04pm

Previous meeting minutes approved and seconded

1. Reports

1.2 Principal's Report

- Adrian reported that Louise Howell's final day running Strong Start is tomorrow
- Santana Cabral has moved to a position in town. Courtney Hansen is now working in the full-time Indigenous advocate role
- The playground and surrounding area are expected to be closed for the week while crews prepare the site Monday through Wednesday, with paving planned for Thursday if weather allows, or Friday otherwise. The paving will cover the remaining gravel areas and the access road as well as the area around the playground that is not wood chips.
- The Terry Fox Run raised about $500 through Toonies for Terry (approximately $496)
- T-shirts are in the final stage of ordering

1.3 President Report

- Winter fundraising options discussed included Purdys, Cookie Crumbles, and Garden Smiles. The group had not selected a fundraiser and planned to compare options before deciding.
- Current passive fundraisers include Return-It and Nature's Fair's 3% Club, which returns 3% of donated receipts to PAC. The aim is to raise funds through purchases families already make rather than continually asking for donations.

1.4 Treasurer's Report

- Ins and Outs of the month consisted entirely of Hot Lunch
- Gaming Grant was deposited $4320
- Opening General - $9731.11 Opening Gaming - $589.48
- Closing General - $ 13,182.38 Closing Gaming - $4,909.48

1.5 Hot Lunch Report

- Hot Lunch is showing about $700–$800 in profit so far, with roughly $7,000 in sales including costs.
- Members thought donations may be lower because the current donation opportunity is presented as a single event rather than alongside each lunch order. They discussed adding a donation line or preset amounts (for example, $1, $2, or $5) to Munch Lunch checkout,

potentially asking Munch Lunch about a roundup feature. This was a follow-up to investigate, not a confirmed platform change.

- The group discussed a Munch Lunch apparel store for optional Wolfpack merchandise such as adult T-shirts, hoodies, and toques. A limited ordering window and consolidated order could avoid unsold stock; keeping prices affordable was emphasized.

2. New Business

- **Budget Presentation:**
- Emma presented the proposed PAC budget, prepared with other members using last year's spending and the opening general-account balance of $9,731. PAC events remained at $2,500; PAC supplies were reduced from $500 to $250 after last year's hot-lunch-bag replacement; staff appreciation dropped from $2000 to $1,500; and kindergarten graduation remained at $300.
- The staff classroom allocation was described as $2,125, with full-time enrolling teachers receiving $125 and part-time teachers a prorated amount. Teachers can purchase items within their allocation and submit receipts. Non-enrolling and itinerant staff are included as staff. A separate school-wide request fund was initially described as $2,325, with formal requests and PAC approval required under the constitution's funding appendices.
- After discussion of the new SEL and gathering spaces, members shifted $300 from the school-wide request allocation: the school-wide amount became $2,025 and the student-support-space allocation became $1,000 (rather than the initial $700, or $350 per space).
- The gaming account received $4,320 this year. The proposed gaming budget allocates $3,300 for classroom field trips ($300 per classroom, separate from skating and swimming), $1,000 for in-school field trips, and $550 for classroom parties ($50 per classroom).

3. Motions

3.1 Motion to Nominate Amanda for Treasurer

- Passed unanimously by all qualifying voting members
- No other nominations received and treasurer position is voted in

3.2 **Motion to pass to approve 2026-2027 PAC Annual Budget**

- Passed unanimously by all qualifying voting members

4. Continued Business

- Trunk or Treat had 19 car signups against a cap of 20. Charlotte had made a parking map and emailed volunteers, with another reminder planned for the day before

5. Date and time of next meeting
November 17th 2026

6. Meeting Adjourned 7:21.

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Secretary